

**OFFICE OF THE SPL. DIRECTOR GENERAL OF POLICE CUM-
DIRECTOR OF FIRE & EMERGENCY SERVICES, ASSAM, GUWAHATI.**


TENDER NOTICE

Sealed tender affixing Court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are hereby invited from the local suppliers/firms for supply of "Computer / Xerox and Misc items" for the financial year 2017-18 and will be received by the undersigned up to 05 P.M. on 07/01/2017. The tenders will be opened on 09/01/2017 at 01.30 P.M. in presence of Tenderer or their authorized agents who may like to be present. In case the office remains closed, the Tenders will be opened on next working day at same time and venue. The list of items may be collected from the undersigned on any working days during the office hours upto 03 P.M. on 06/01/2017 by submitting a requisition addressed to the undersigned.

Tender shall be superscripted in red ink with "QUOTATION FOR SUPPLY OF COMPUTER / XEROX AND MISC ITEMS FOR THE YEAR 2017-18" on the top of the Tender cover. The rats so accepted will take effective from March/2017.

TERMS & CONDITIONS FOR ANNUAL TENDER 2017-2018 :-

1. Tender without Court fee stamp will not be accepted.
2. Tender received after fixed date and time will not be accepted.
3. Rates must be quoted item wise excluding all taxes and other charges on delivery at the office of the undersigned. Taxes will be excluding by the undersigned on issuing the work orders.
4. Modification of rates of any items will not be considered and supplier will be bound to supply the articles on receipt of the formal order at the acceptance rates during the financial year 2017-18.
5. Delivery of articles must be completed within three days on receipt of formal order for supply.
6. Tenderer must deposit Rs. 5000/- (rupees five thousand) only as earnest money in the form of call deposit or bank draft from a nationalized bank/ NSC/KVP duly pledged to the Spl. Director General of Police-cum-Director of Fire & Emergency Services, Assam, Guwahati.
7. The undersigned reserves the right to accept or reject the lowest or all the Tenders without assigning any reasons thereof.
8. The earnest money of unsuccessful Tenderer will be released after acceptance of rates and earnest money of successful tenderer will be kept in this office custody up to 31.03.2018. In case of irregularity of supply the earnest money will be forfeited.
9. An upto date I.T. clearance certificate/ sale tax clearance certificate and a copy of firm registration certificate/ Trade License/ PAN card/ TIN registration issued by the competent authority must be submitted.
10. The undersigned dose not bind himself to accept the lowest quotation and may reject any or all the quotations without assigning any reason thereof.

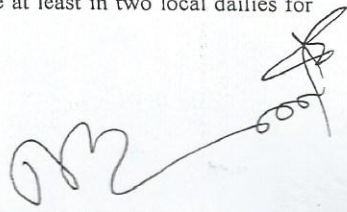

Spl. Director General of Police-cum-
Director of Fire & Emergency Services,
Assam, Guwahati.

Memo No. FS /Acctt.(E)/Comp/ 4044-48

Dated. Guwahati the 19th Dec /2016.

Copy to:-

1. The Director of information and Public Relation Department, Dispur for information and necessary action. He is requested to publish the above notice at least in two local dailies for two days.
2. Office website for wide circulation.
3. Office Notice Board.
4. Local Tenderer.


Spl. Director General of Police-cum-
Director of Fire & Emergency Services,
Assam, Guwahati.